

Name:

Date:

## Notes to your child's teacher

### A. Read the note and answer the questions

15 Greenhill Avenue  
Rathmines  
Dublin 6  
085 36645000  
12<sup>th</sup> December 2006

Dear Ms Kennedy,  
Shofra was absent yesterday because she had a high temperature.

Yours sincerely,

Ellen Markova (Mrs)

1. Who is the letter from? \_\_\_\_\_.
2. Who is the letter to \_\_\_\_\_.
3. Why was Shofra absent? \_\_\_\_\_.
4. When did Mrs Markova write the note? \_\_\_\_\_.
5. Who is Ms Kennedy? \_\_\_\_\_.
6. What is Ellen's phone number? \_\_\_\_\_.
7. Why did she write the note? \_\_\_\_\_.

**B. Your daughter was absent from school for 2 days because she had the flu. Write a note for the teacher, Ms Connolly.**

**C. Put in the correct past tense verb - , had or was?**

1. My son \_\_\_\_\_ an appointment.
2. She \_\_\_\_\_ sick.
3. Abdul \_\_\_\_\_ a temperature.
4. She \_\_\_\_\_ in hospital.
5. Valentina \_\_\_\_\_ a cold.
6. She \_\_\_\_\_ measles.
7. Nadia's asthma \_\_\_\_\_ bad.

### D. This is another note from a parent

34 Summer Road  
Crumlin  
Dublin 12  
087 3568872

Monday, 4 December 2006

Dear Ms Hannon,

My husband and I would like to make an appointment to meet you to talk about Fadumo. Do you have time after school this week? Can you give a note to Fadumo or call me on my mobile?

Many thanks,

Sahra Sudin (Mrs)

1. Who is the letter from? \_\_\_\_\_.
2. Who is the letter to \_\_\_\_\_.
3. Why did Sahra write the note? \_\_\_\_\_.
4. When did Sahra write the note? \_\_\_\_\_.
5. When does she want to meet the teacher? \_\_\_\_\_.
6. How will the teacher contact her? \_\_\_\_\_.